

**CLINTON TOWNSHIP SCHOOL DISTRICT  
BOARD OF EDUCATION**

**AGENDA**

**Regular Meeting March 13, 2017 at 7:30 PM  
Clinton Township Middle School Auditorium**

**CALL TO ORDER:** \_\_\_\_\_ called the meeting to order at \_\_\_\_\_ pm.

**PUBLICATION OF NOTICE:**

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 5, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

**ROLL CALL**

	<b>Present</b>	<b>Absent</b>	<b>Time of Arrival after meeting has been called to order</b>
Mrs. Maria Grant			
Mrs. Rachel McLaughlin			
Mrs. Alicia Demmerle			
Mrs. Maria McHugh			
Mrs. Kathy Miller			
Mr. Kevin Maloy			
Mrs. Alissa Olawski			
Mrs. Yehara Raddalgoda			
Mrs. Susan Vanderoef			

**Present:** *District Administrators:*  
 \_\_\_\_\_ Dr. Gina Villani, Superintendent of Schools  
 \_\_\_\_\_ Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

**Also Present:** \_\_\_\_\_ Vito Gagliardi, Esq., Board Attorney

**PLEDGE OF ALLEGIANCE:** \_\_\_\_\_ led the Board in the Pledge of Allegiance.

**PROCESS GUARDIAN:** \_\_\_\_\_ was appointed Process Guardian.

**PRESIDENT'S COMMENTS/REPORT****REPORT OF THE SUPERINTENDENT OF SCHOOLS****Action Items 17-SU-017 through 17-SU-20**

Dr. Villani will present the following to the Board of Education:

1. Fall and Winter Athletics Presentation
2. Enrollment Report - 1,349
3. Suspension Report - N/A
4. Consolidated Monitoring Action Plan
5. 17/18 Preliminary Budget Presentation - Mr. Anthony Juskiewicz
6. Monthly Report

**Action 17-SU-017:**

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.*

**Action 17-SU-018:**

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 40556*
- *HIB Report Tracking Number 40615*
- *HIB Report Tracking Number 41167*

**Action 17-SU-019:**

***BE IT RESOLVED** that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 40185*
- *HIB Report Tracking Number 40224*
- *HIB Report Tracking Number 40326*
- *HIB Report Tracking Number 40394*
- *HIB Report Tracking Number 40451*

**Action 17-SU-20:**

*BE IT RESOLVED that the Board of Education hereby certifies the findings of the Department of Education, Office of Fiscal Accountability and Compliance Consolidated Monitoring Report dated January 19, 2017 and approve the corrective action plan dated March 13, 2017 to address the findings.*

***Board of Education Roll Call Vote***

	Mrs. Demmerle	Mrs. McHugh	Mrs. McLaughlin	Mrs. Miller	Mr. Maloy	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Vanderoef	Mrs. Grant
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**PUBLIC COMMENTS - AGENDA ITEMS ONLY**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**FIRST RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

**Action Item 17-BA-027**

**Informational:**

- The date of the Board of Education's next regular meeting is scheduled for Monday, April 24, 2017 at 7:30 p.m., in the Auditorium of Clinton Township Middle School.

**Action 17-BA-027:**

*BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:*

Minutes  
February 27, 2017

Executive Session  
February 27, 2017

**Board of Education Roll Call Vote**

	Mrs. Demmerle	Mrs. McHugh	Mrs. McLaughlin	Mrs. Miller	Mr. Maloy	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Vanderoef	Mrs. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

**COMMITTEE REPORTS**

**FACILITIES/FINANCE:**

Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant  
 Action Items 17-FF-186 through 17-FF-197

**Action 17-FF-186:**

*BE IT RESOLVED* that the Board of Education hereby approves the payment of bills in the amount of \$1,866,717.64 for the period ending March 31, 2017.

**Action 17-FF-187:**

*BE IT RESOLVED* that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #9250 "Expenses and Reimbursements." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<b>Employee/School</b>	<b>Program Title/Location</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Lodging/ Meals</b>
Dr. Gina Villani	Spring Leadership Conference Atlantic City, NJ	5/17/17 - /19/17	\$525.00	\$71.92 mileage	\$125/night Lodging \$15 parking
Mr. Anthony Juskiewicz	NJASBO Annual Conference Atlantic City, NJ	6/7/17 - 6/9/17	\$724.93	\$88.85 mileage	\$356.08 Lodging \$5 parking

**Action 17-FF -188:**

**BE IT RESOLVED** that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
Thomas Connolly	Data Driven School Improvement	NJ Leaders to Leaders	2017

**Action 17-FF-189:**

**BE IT RESOLVED** that the Board of Education hereby accepts the 2017/18 NJSIG safety grant in the amount of \$11,900 to be accounted for in the special revenues portion of the budget since these funds have restrictions placed upon them from the grantor.

**Action 17-FF-190:**

**BE IT RESOLVED** that the Board of Education hereby approves the following resolution adopting the 2017/18 Tentative Proposed Budget.

**BE IT RESOLVED** that the tentative budget be approved for the 2017/18 school year using the 2017/18 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline and to advertise said tentative budget in the Hunterdon Democrat in accordance with the form prescribed by the State Department of Education and according to law; and;

	<i>General Fund</i>	<i>Special Revenues</i>	<i>Debt Service</i>	<i>TOTAL</i>
<b>2017/18 Total Expenditures</b>	\$26,775,259	\$ 312,907	\$ 2,099,707	<b>\$29,187,873</b>
<b>Less: Anticipated Revenues</b>	\$ 3,630,116	\$ 312,907	\$ 391,723	<b>\$ 4,334,746</b>
<b>Taxes to be Raised</b>	\$23,145,143	\$ --	\$ 1,707,984	<b>\$24,853,127</b>

**BE IT FURTHER RESOLVED**, that a public hearing be held at the Clinton Township Middle School Auditorium, 34 Grayrock Road, Clinton, New Jersey on April 24, 2017 at 7:30 p.m. for the purpose of conducting a public hearing on the budget for the 2017/18 school year.

**WHEREAS**, the Clinton Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

*WHEREAS, N.J.A.C. 6A: 23A-7.3 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and*

*WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1,500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and*

*WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A: 23A-7.3 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now*

*THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A: 23A-7.3 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and*

*BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b)1, to a maximum expenditure of \$85,000 for all staff and board members.*

**Action 17-FF-191:**

*BE IT RESOLVED that the Board of Education hereby approves a Send/Receive Tuition contract Agreement between the Lebanon Borough School District and the Clinton Township Board of Education for the 2017/18 school year for a total cost of \$577,593 as follows:*

<i>30 Middle School Students @</i>	<i>\$ 15,971 each</i>
<i>2015/16 tuition adjustments @</i>	<i>\$ 82,492 total</i>
	<i>\$561,622 Total*</i>
<i>1 Special Education Students @</i>	<i>\$ 15,971 each</i>
	<i>\$ 15,971 Total*</i>

*\*Separate contracts for each figure will be issued and signed by both districts.*

**Action 17-FF-192:**

*BE IT RESOLVED that the Board of Education hereby approves a contract with Dr. William Librera of West Hudson Associates for consulting services in the amount of \$5,900 for the 2016/17 school year.*

**Action 17-FF-193:**

*BE IT RESOLVED that the Board of Education approves training with First Aid/CCR LLC for a total of 11 district staff members to participate in CPR/AED Certification/Recertification at a cost of \$35 per person on March 17, 2017.*

**Action 17-FF-194:**

*BE IT RESOLVED that the Board of Education hereby approves PESI (Professional Education Services, Inc) to provide 5 hours a week of Home Instruction to non-public SID #34979, beginning February 28, 2017 until April 14, 2017 at an hourly rate of \$28.62.*

**Action 17-FF-195:**

*BE IT RESOLVED that the Board of Education hereby approves Silvergate Preparatory to provide 5 hours a week of Home Instruction to non-public SID #11953 beginning March 3, 2017 until April 7, 2017 at an hourly rate of \$42.00.*

**Action 17-FF-196:**

*BE IT RESOLVED that the Board of Education hereby approves Silvergate Preparatory to provide 5 hours a week of Home Instruction to SID #8497611648 beginning March 6, 2017 until April 7, 2017 at an hourly rate of \$42.00.*

**Action 17-FF-197:**

*BE IT RESOLVED that the Board of Education hereby approves SID #1807152239 to attend Mary A Dobbins School beginning February 27, 2017 until June 22, 2017 at a per diem rate of \$262.82.*

***Board of Education Roll Call Vote***

	Mrs. Demmerle	Mrs. McHugh	Mrs. McLaughlin	Mrs. Miller	Mr. Maloy	Mrs. Olawski	Mrs. Raddalgoda	Mrs. Vanderoef	Mrs. Grant
Motion									
Aye									
Nay									
Abstain									
Absent									

**PERSONNEL/NEGOTIATIONS:**

**Personnel:** Susan Vanderoef – Chair; Maria Grant, Kathy Miller & Alissa Olawski

**Negotiations (CTEA):** Maria Grant- Chair; Alissa Olawski, Kevin Maloy & Alicia

**Demmerle**

**Negotiations (CTAA):** Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski &

**Maria Grant**

**Action Items 17-PN-159 through 17-PN-165**

**PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.**

**Action 17-PN-159:**

*BE IT RESOLVED that the Board of Education hereby approves the request for a Disability Leave of Absence for **Rose Mastroianni**, Teacher Assistant, CTMS, for the period beginning March 28, 2017 with a return date on or about May 10, 2017.*

**Action 17-PN-160:**

*BE IT RESOLVED that the Board of Education hereby amends prior motion Action 17-PN-149 (February 27, 2017) to reflect an effective date of March 1, 2017 from February 28, 2017 for **Willard Hoover**, SRS Custodian , Step (0), \$39,800 (pro-rated), for the 2016/2017 school year.*

**Action 17-PN-161:**

*BE IT RESOLVED that the Board of Education hereby approves **Robert Lovering** for 10 observation hours, between April 3, 2017 through June 9, 2017 at SRS with **Carol Russoniello** and **Carrie Moore**, per course requirements from Drexel University.*

**Action 17-PN-162:**

*BE IT RESOLVED that the Board of Education hereby approves the employment of **Eileen Piekarski**, as SRS Lunch/Recess Aide (replacing **Vania Stevenson**) at \$12.75 per hour, for the 2016/2017 school year, pending Criminal History Report.*

**Action 17-PN-163:**

*BE IT RESOLVED that the Board of Education hereby approves the following **Maschio's** staff members to participate in up to one hour of paid HIB Training a their hourly rate of pay:*

***Tara Smith    Angela Douglas    Merri Beth Hull***



**Action 17-PN-164:**

*BE IT RESOLVED that the Board of Education hereby approves the following staff members to participate in up to one hour of HIB training at the rate of \$12.75/hour:*

*Denisa Sameiro      Eileen Piekarski*

**Action 17-PN-165:**

*BE IT RESOLVED that the Board of Education hereby approves the following individuals as Athletic advisors for the 2016/17 school year, with stipend as follows:*

<i>Activity Name</i>	<i>Name</i>	<i>Stipend</i>	<i>Year</i>
<i>Boys Lacrosse Co-Coach</i>	<i>Ben Cozin</i>	<i>\$1,895</i>	<i>1</i>
<i>Boys Lacrosse Co-Coach</i>	<i>Jennifer Harbison</i>	<i>\$1,895</i>	<i>1</i>

***Board of Education Roll Call Vote***

	<u>Mrs. Demmerle</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Miller</u>	<u>Mr. Maloy</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgoda</u>	<u>Mrs. Vanderroef</u>	<u>Mrs. Grant</u>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**POLICY/CURRICULUM:**

**Rachel McLaughlin – Chair; Maria McHugh & Yehara Raddalgoda**  
**Action Items 17-PC-040 through 17-PC-41**

**Action 17-PC-040:**

*BE IT RESOLVED that the Board of Education hereby approves the second reading and adoption of the following policy and regulation, as presented to the Board on February 27, 2017 as follows:*

**Policy**

*6171.4 Special Education*

**Regulation**

*6171.4 Special Education*

**Action 17-PC-041:**

*BE IT RESOLVED that the Board of Education hereby approves a presentation of “Hocus Focus” by Mr. Kevin Spencer to students in Clinton Township School District on March 31, 2017. The presentation is at no cost to the district.*

**Board of Education Roll Call Vote**

	<u>Mrs. Demmerle</u>	<u>Mrs. McHugh</u>	<u>Mrs. McLaughlin</u>	<u>Mrs. Miller</u>	<u>Mr. Malov</u>	<u>Mrs. Olawski</u>	<u>Mrs. Raddalgoda</u>	<u>Mrs. Vanderoef</u>	<u>Mrs. Grant</u>
<b>Motion</b>									
<b>Aye</b>									
<b>Nay</b>									
<b>Abstain</b>									
<b>Absent</b>									

**FEASIBILITY OF SCHOOL CLOSING**

**Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin**

**OLD BUSINESS**

**NEW BUSINESS**

**SECOND RECOGNITION OF THE PUBLIC**

**PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.**

**EXECUTIVE SESSION:**

*WHEREAS, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

*WHEREAS, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Administration Association, and the Clinton Township Board of Education and the Clinton Township Education Association, and*

*WHEREAS, the nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, and negotiations;*

*WHEREAS, the length of the Executive Session is estimated to be thirty (30) minutes after which the meeting shall reconvene and proceed with business.*

*NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;*

*BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.*

*Action may be taken upon return.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

*BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)

**ADJOURNMENT**

**Action 17-AJ-010:**

*BE IT RESOLVED that the Board of Education hereby adjourns this meeting.*

Time:

( \_\_\_\_\_ Moved; \_\_\_\_\_ Seconded; \_\_\_\_\_ Ayes; \_\_\_\_\_ Nays; \_\_\_\_\_ Abstain; \_\_\_\_\_ Absent)