

CLINTON TOWNSHIP SCHOOL DISTRICT Virtual Backpack Request Procedures



FROM OUR WEBSITE – www.ctsdnj.org

Click on the **Resources** tab, found on **red** bar, then to Parent Resources, click “Virtual Backpack” in drop down menu. Request form can be found at the top of page.

VIRTUAL BACKPACK PROCEDURES:

SENDING REQUEST/FLYER and/or ANY QUESTIONS:

Please note ~ Requests to post on the district’s Virtual Backpack should relate to school matters or activities in the Clinton Township community.

Groups from the Clinton Township community are permitted to request the posting of flyers on the Virtual Backpack website, and includes only groups which provide programming for students.

- A completed “pdf” copy of your flyer, with disclaimer* and “Flyer Distribution Request Form” should be sent to virtual_backpack@ctsdnj.org.
- Fax request form and flyer to: 908-236-7645 or email/scan to virtual_backpack@ctsdnj.org.
- A contact phone number **and** email is needed, along with your organization number. If your organization number is not provided, it may delay your request.

***Disclaimer** – The following disclaimer **must be attached or inserted** onto each approved flyer for distribution:

The attached information is being distributed by the Clinton Township School District at the request of the organization. The District’s distribution of this literature is purely a courtesy to our parents and students and is not an endorsement by the District.

PAPER COPIES ARE NOT AND WILL NOT BE DISTRIBUTED.

****The Clinton Township Board of Education is committed to the best possible education of our children. While we support the concept of free speech and the importance of community, the school is not a public forum for all organizations or citizens to promote their particular cause.**